

IFTM University Moradabad

Examination Ordinance for all the Programme(s) from session 2022-23 onwards

(The Ordinance of PCI has been adopted from 2017-18 onwards in B.Pharm. & M.Pharm. and from 2021-22 in D.Pharm.)

1. Examination:

- a) The minimum Grade required to pass in each Theory & Practical course/paper is 'GRADE P'.
- b) A candidate, in order to pass must satisfy the following:

Minimum Yearly Grade Point Average (YGPA) of 4.50 is required in a particular academic year (one odd semester+ one even semester) subject to conditions of clause 3.
- c) There shall be no minimum Grade required to pass in General Proficiency (GP). However, Grade obtained in General Proficiency (GP) shall be included in computation in SGPA.
- d) In case of Non-credit courses/papers (Audit / Qualifying paper) the minimum Grade required to pass is Grade P. However, the Grade obtained shall not be included in computation of SGPA.
- e) The theory courses/papers covered under clause 1(d) shall not be counted under clause 3 of carry over system

2. Credits and Grade System

- (a) All courses/ papers shall have credits associated with them as per their Lecture & Practical (L&P) structure and shall be determined as follows:

One lecture hour per week per semester shall be assigned one credit.

One practical hour per week shall be assigned half credit.

However, the credits associated with every courses will be a whole number, i.e., wherever the sum comes out to be in half credit on calculation following the aforesaid process, the half shall be rounded to the next whole number.

The weightage of General Proficiency (GP) if any, in the Programme shall be one credit.

- (b) The letter grades based upon the overall marks obtained in a course/paper will be as follows except in case of co-curricular courses in the programmes covered under NEP 2020 which is mentioned below at serial no. c.

S.No.	Marks	Letter Grade	Grade Point
1.	≥ 90	O (outstanding)	10
2.	80-89	A+ (Excellent)	9
3.	70-79	A (Very Good)	8
4.	60-69	B+ (Good)	7
5.	50-59	B (Above Average)	6
6.	40-49	C (Average)	5
7.	35-39	P (Pass)	4
8.	< 35	F (Fail)	0
9.	-	AB (Absent)	0

- A student obtaining Grade 'F' and 'AB' shall be considered failed in that particular course/paper and will be required to reappear in the examinations.
- In addition to the above grades, there shall be one more letter grade 'I' which shall stand for Incomplete.
- For non -credit courses (Audit / Qualifying paper) "Satisfactory" or "Unsatisfactory" shall be indicated instead of the letter grade.

- (c) The Co-curricular courses/papers in the programmes under NEP 2020 (BBA/ BCOM/ B.Sc.(BT)/ B.Sc.(MB)/ B.Sc.(Physics)/ B.Sc.(Chemistry)/ B.Sc.(Mathematics)/ B.Sc.(Zoology)/ B.Sc.(Botany)/B.Sc. (Hons.)Agriculture/ B.Sc.-B.Ed./ BA.-B.Ed./ BA(G)/ B.L &I. Sc./ BAJMC) shall be based on MCQ's with minimum 40% passing marks and the obtained grade will be mentioned in grade card however the same will not be included in the computation of SGPA.

S.No.	Marks	Letter Grade	Grade Point
1.	≥ 90	O (outstanding)	10
2.	80-89	A+ (Excellent)	9
3.	70-79	A (Very Good)	8
4.	60-69	B+ (Good)	7
5.	50-59	B (Above Average)	6
6.	46-49	C (Average)	5
7.	40-45	P (Pass)	4
8.	< 40	F (Fail)	0
9.	-	AB (Absent)	0

(d) Semester Grade Point Average (SGPA)

The SGPA is a weighted average of the grade points earned by a student in all the courses/papers credited and described his/ her academic performance in a semester. If the grade points associated with the letter grades awarded to a student are $g_1, g_2, g_3, \dots, g_k$ etc. and the corresponding credits are $c_1, c_2, c_3, \dots, c_k$, the SGPA is given by :

$$SGPA = \frac{c_1g_1 + c_2g_2 + c_3g_3 + \dots + c_kg_k}{c_1 + c_2 + c_3 + \dots + c_k}$$

Where, K is the number of papers for which the candidate remains registered during the semester.

(e) Yearly Grade Point Average (YGPA)

The Yearly Grade Point Average (YGPA) indicates the overall academic performance of a student in all the courses/papers registered in that particular academic year. The YGPA is also calculated in the same manner taking into account all the courses undergone by student over one odd semester and one even semester of that particular academic year, as given below:

$$YGPA = \frac{C_1S_1 + C_2S_2}{C_1 + C_2}$$

where C_1 & C_2 are the total number of credits and S_1 & S_2 are the SGPA of one odd semester and one even semester in a particular academic year.

(f) Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average (CGPA) indicates the overall academic performance of a student in all the courses/papers undergone by a student over all the semester of a programme. It is computed in the same manner as the SGPA, considering all the papers (say, n), and is given by

$$CGPA = \sum (C_i \times S_i) / \sum C_i$$

where S_i is the SGPA of the i^{th} semester and C_i is the total number of credit in that semester.

(g) The SGPA/YGPA/CGPA shall be rounded off to 2 decimal points.

(h) Percentage equivalence of SGPA/ YGPA/CGPA

The conversion of SGPA/YGPA/CGPA to exact percentage of marks does not have perfect rationale. However, its equivalent at best can be arrived at by multiplying by 10.00.

3. Carry Over System:

Name of Programme(s)		Maximum number of Carryover courses/paper permissible for promotion to next academic year
UG	B.Sc. (Hons.) Agriculture	08 theory/ practical/ project papers
Diploma	Diploma (CS&E)/ Diploma(ME) / Diploma(E&CE)/ Diploma (CE)/ Diploma (EE)/	
UG	B. Tech.(ME)/ B. Tech.(CE)/ B.Tech.(E & CE) / B.Tech.(CS&E) / B.Tech. (EE)/ B.Tech. (Ag)/ B.Tech. (BT)	06 theory/ practical/ project courses/papers
PG	B.Sc.(BT)/ B.Sc. (MB)/ B.Sc. (FT)/ B.Sc. (Home Science) B.C.A.	
Diploma	M.B.A./ M.C.A.	
UG	B.B.A./ B. Com. (Hons.)/ B.Sc. (PCM)/ B.Sc. (ZBC)/ B.A. (Journalism)/ B.A. (General)/ B.H.M.C.T./ B.L. & I.Sc / B.A.-L.L.B./ B.B.A.-L.L.B. / B.Sc. (Hons.)Chemistry/ B.Sc. (Hons.) Physics/ B.Sc. (Hons.)Zoology/ B.Sc. (Hons.) Mathematics/ B.Sc. (Hons.)Botany/ B.Sc.+B.Ed.(Integrated)/B.A.+B.Ed.(Integrated)	05 theory/ practical/ project courses/papers
PG	M.T.T.M./ M.A. (Sociology)/ M.A. (Hindi)/ M.S.W./ M.A. (Journalism)/ M.A. (Education)/ /M.Ed./ M.A. (English)/ M.A. (Economics)/ M.A. (Geography)/ M. Sc.(Chemistry)/ M.Sc. (Botany)/ M.Sc. (Zoology)/ M.Sc. (MB)/M.Sc. (BT)/ M.Sc. (FT)/ M.Sc. (Home Science)/ M.L.& I.Sc.	
UG	LLB./ B.Ed./ B.Com.	
PG	M. Sc. (Physics)/M.Sc. (Mathematics)/ M.Sc. Agricultural (Agronomy)/ M.Sc.(AG) Hort-Vegetable Science/ M.Sc.(AG) Hort-Floriculture & Landscaping/ M. Tech. (ME)/ M. Tech. (CS&E)/ M. Tech. (E&CE)/ M. Tech. (EE)/ M. Tech. (BT)/ M. Tech. (CE)/ M. Tech. (Process & Food Engineering)/ M. Tech. (Farm Machinery)/ M. Tech. (S&WCE) / L.L.M./ M.Com.	04 theory/ practical/ project courses/papers

4. Promotion:

- A candidate satisfying all the requirements under clause 1 shall be promoted to the next academic year of study.
- A candidate shall be eligible for provisional promotion with carryover (PCP status) to the next academic year of study provided he/she fails to satisfy the requirements of clause 1(a) in not more than permissible carry over paper as mentioned in clause 3.
- If a candidate satisfy the requirement of clause 1(a) but fails to satisfy the requirement of 1(b) he/she shall be eligible for provisional promotion with carryover (PCP-A {aggregate} status). He/she may choose upto a maximum of any 05 theory courses/papers of that particular academic year as per his/her choice to pass the examination of that.

5. Evaluation of Performance

Evaluation of performance of the students in a programme shall be a continuous process based on their performance in the class test, quizzes, assignments and the end semester examinations as follows:

All Programmes	Programmes under NEP mentioned at clause 2(c)
<u>Theory courses/ papers</u> i. Sessional: 30 marks (Attendance 05 marks, Assignment 05 marks and 03 class test of 10 marks each out of which best 2 will be considered) ii. External: 70 marks Total (i + ii): 100 marks	<u>Theory courses/ papers</u> i. Sessional: 25 marks (Attendance 2.5 marks, Assignment 2.5 marks and 03 class test of 10 marks each out of which best 2 will be considered) ii. External: 75 marks Total (i + ii): 100 marks
<u>Practical courses/ papers</u> i. Sessional: 30 marks (on the basis of experiment done, practical file etc.) ii. External: 70 marks Total (i + ii): 100 marks	<u>Practical courses/ papers</u> i. Sessional: 25 marks (on the basis of experiment done, practical file etc.) ii. External: 75 marks Total (i + ii): 100 marks

6. Multiple entry and exit options in the programmes under NEP 2020 as mentioned in in clause 2 (c)

Levels	Entry Requirements	Qualification Title	Minimum Credit Required	Exit option
Level 5	Grade 12	01 year Bachelor's Certificate	46	A candidate can obtain Bachelor's Certificate at the end of 1 st year
Level 6	01 year Bachelor's Certificate	02 years Bachelor's Diploma	92	A candidate can obtain Bachelor's Diploma at the end of 2 nd year
Level 7	02 years Bachelor's Diploma	03 years Bachelor's Degree	138	A candidate can obtain Bachelor's Degree at the end of 3 rd year
Level 8	03 years Bachelor's Degree with minimum CGPA of 7.5	04 years Bachelor's Degree with research/Honors	194	A candidate can obtain Bachelor's Degree with research/Honors at the end of 4 th year
Level 9	04 years Bachelor's Degree	05 years Master Degree	246	A candidate can obtain Master Degree at the end of 5 th year

7. Award of Division:

- a) The division shall be awarded on the basis of final year result.
- b) If a student passes all examinations and secure minimum CGPA 4.50 to 5.99, he/she shall be eligible for the award of SECOND DIVISION.
- c) If a student passes all examinations and secure minimum CGPA 6.00 to 7.49, he/she shall be eligible for the award of FIRST DIVISION.
- d) If a student passes all examinations in first attempt and secures minimum CGPA 7.50 & above, he/she shall be eligible for the award of FIRST DIVISION WITH HONOURS.

8. Medium of Instruction & Examination:

In all the academic programmes, the medium of instruction and examination shall be English except those in Education, Law, Arts and Diploma programmes shall be bilingual.

9. Attendance:

A minimum of 75% attendance is compulsory to appear in end semester/Annual examination. However, the same can be condoned to 15% on medical grounds or for other genuine reasons beyond the control of students.

10. Scrutiny & Re-evaluation:

- a) Scrutiny shall be allowed in only theory courses/papers, in which Re-totaling of the marks awarded will be done and only unchecked answers (if any) will be evaluated.
- b) Re-evaluation of theory/practical papers is not permitted.

11. Change of Branch:

- a) In case of B. Tech programme only there is provision of change of branch in second year for the candidates who are passing with minimum YGPA of 6.0 in first year.
- b) The change of branch if allowed will become effective from B. Tech third semester.
- c) Further change of branch shall not be permitted.
- d) Change of branch is not applicable to the candidate admitted in first year of B. Tech (BT/AG) programme having PCB (Physics, Chemistry & Biology) group at 10+2 level.
- e) Candidates with the PCP (pass with carry over paper) status in first year are not eligible for change of branch.

12. **Duration of Programme(s):**

The maximum period in which a candidate will be allowed to complete his/ her degree requirements, are as follows:

For 04 & 05-year programme(s)	:	08 Years
For 03-year programme(s)	:	06 Years
For 02-year programme(s)	:	04 Years
For 01-year programme(s)	:	02 Years

13. **Unfair Means:**

Cases of unfair means shall be dealt as per the rules of the University.

14. **Result:**

- The semester result of a candidate shall be declared on the basis of working out SGPA.
- The annual result of a candidate shall be declared on the basis of the performance of both semesters of the same academic year and on the basis of working out YGPA.
- The final result of a candidate shall be declared on the basis of working out CGPA.

15. **Improvement and Grace:**

There shall be no provision of Improvement examination and Grace marks in all the Programmes running in the University.

16. **Grade Card:**

- A copy of the Grade Card shall be issued to each Candidate at the end of each semester. The duplicate copy, if required can be obtained on payment of prescribed fee.
- The Grade Card of a student may be withheld if he/she has not paid his/her dues or if there is a case of indiscipline pending against him/her or for any other such reasons.

17. **Ex-Studentship:**

A candidate opting for ex-studentship shall be required to appear in all the theory/practical/viva courses/papers in the end semester examinations of both semesters of the same academic year. However, the sessional marks of theory & practical both shall remain the same as those secured earlier.

18. **Re-Admission:**

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

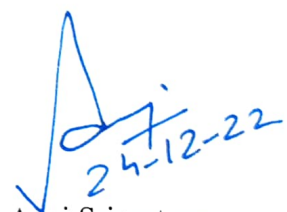
- A candidate is declared fail.
- A candidate promoted with carry over courses/papers and opts for re-admission.

19. Convocation:

- (a) The Convocation of the University shall be held at the date fixed by the Executive Council. The Controller of Examinations shall report to the Executive Council the names of all students who fulfill the requirements prescribed for various Degrees of the University and have become qualified under these regulations for the award of the Degrees.
- (b) If the Convocation is not held due to some unforeseen reasons or unavoidable circumstance within six months after the batch of the students has become eligible to receive the degree, shall be collected by the students from the office of the COE.

20. Academic bank of credits(ABC):

Every student shall open an account in the Academic Bank of Credits which will provide him/her with a unique ID and will allow access to the Standard Operating Procedure (SOP). The Credits awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student. The procedure for accumulation of credits earned, shelf life, redemption of credits, would be as per the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and their subsequent amendments. The validity of credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits.


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Controller of Examinations

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