



आईएफटीएम विश्वविद्यालय, मुरादाबाद, उत्तर प्रदेश
IFTM University, Moradabad, Uttar Pradesh
NAAC ACCREDITED

Ordinance

on

Teacher's Re-skilling Cell

IFTM UNIVERSITY

**N.H.-24, Lodhipur Rajput, Delhi Road, Moradabad, Uttar Pradesh-
244001**

www.iftmuniversity.ac.in

Overview

The key objectives of Teacher's Re-skilling Cell (TRC) include adaptation of bottom-up approach for Teachers, placing them in an environment that is conducive to learning and teaching, providing effective support in the learning process, all contribute to high-quality teaching. The quality of teaching must be dynamically reconsidered in view of the contextual changes in the University environment.

The success of quality initiatives supported by the institution depends mainly on the commitment of the department heads, which promote a high quality teaching spirit and enable operational implementation. In large, multidisciplinary Higher Education Institutions (HEIs) that have shifted to highly decentralised systems have ownership of their activities and therefore these institutions contribute a high level of accountability. Impetus and coordination of the heads of departments by institutional leaders through appropriate facilities and platforms for discussion are crucial for Teacher's Re-skilling.

The Faculty Development Programme (FDP) intends to provide knowledge, skill and intends to provide opportunities for induction training to teachers employed in disciplines such as Engineering & Technology, Pharmacy, Hotel Management & Catering Technology, Architecture, Town Planning and Applied Arts & Crafts.

INDEX

I.	Ordinance
IA.	Constitution
IB.	Objectives
IC.	Policies
ID.	Methods
IE.	Review
II.	Activities held till yet
III.	Activities Planned to be Held
IV.	Important Links

I. ORDINANCE


IA. CONSTITUTION


IAa. A Coordinator will be approved by the Registrar for the cell in order to supervise and conduct all the activities. The coordinator will be appointed for a period of at least one year.

IAb. At least three members from university would be nominated by the coordinator of this cell. The coordinator will assure proper guidance to these members.

IB. OBJECTIVES

This ordinance compiles the set of functions that can be carried out in order to achieve all the objectives of Teacher's Re-skilling Cell mentioned in letter no. 142/ 70-3-2021-08(35)/ 2020 T.C.1, Dated: January 15, 2021 from Additional Chief Secretary, Higher Education Section-3, U.P. Government, Lucknow.

Guidelines provided by the University Grant Commission (UGC) <u>Annexure 1</u>	 Annexure_1.pdf
--	---

The detailed policy of the UP Government on Teacher's Re-skilling can be found in <u>Annexure2</u>	 Annexure_2.pdf
--	--

Following the NEP-2020 guidelines, the Uttar Pradesh government has mandated that all universities and higher education institutions create and operate various cells to carry out the NEP-2020 mission. Teacher's Re-skilling Cell has been set with the mandate of following objectives:

Objective 1: To prepare annual calendar of training programmes for teacher's training.

Objective 2: To organize teacher's training programmes.

Objective 3: To aware teachers toward various types of regional, national and international training programmes.

Objective 4: To aware teachers toward teaching techniques to be used in future.

IC. POLICIES

ICa. To participate in teacher's training program, the faculties would be guided by the coordinator and members.

The Teacher's Re-skilling Cell, IFTM University will conduct various re-skilling and up-skilling programmes which include:

- Short-term Training Courses (STC)
- Certificate Courses
- Training Workshops
- Faculty Development Programmes (FDP)
- Regional/National/International Seminars/Conferences

ICb. Based on the resources availability the Teacher's Re-skilling Cell will operate in online as well as off-line mode for its activities. The TRC will implement a variety of digital media to raise teacher awareness of various teacher training opportunities at various levels.

ID. METHODS

IDa. *Up-skilling Strategies*

In order to create robust up-skilling in your organization, you need to develop a strategic plan. With a strategy, you can gain the support of the leadership within the organization and also from the employees themselves.

IFTM University faculty upscaling strategy is meant at 3 levels - University Level, School Level and Faculty Level. At the University level, all future tools and technology that are common to all or to any faculty are self-addressed one by one within the span of one year. At the college Level, all upcoming tools and technology that are common to all faculties from a selected school are addressed one by one in the span of one year. At the faculty level, academics themselves can upscale in the space of his/her interest using on-line courses/collaboration/online community etc. As such each faculty member will upscale himself/herself in minimum 3 areas/domains/topics in one semester. Finally, each faculty can be up scaled in minimum 6 areas/domains/technology/tools in one year.

At the end of each semester, up-skilling will be measured with respect to the following parameters:

- Course outcomes
- Program outcomes
- Research Outcomes
- School vision and mission
- IFTM University vision, mission and values
- Contribution to the society

IDb. *Personal Development Plans*

Encourage associates to build a Personal Development Plan which includes competencies that they want to improve upon and skills they want to gain. Empowering your employees to come up with their own plan is a key to the success of the up-skilling training program.

IDc. *Creating and scaling an evidence-based faculty development program*

For more effective teaching and learning in undergraduate, postgraduate and other programs, there is a strong need for evidence-based faculty professional development to shift from instructor-centred teaching to student-centred active learning, which will be more effective.

IDD. Virtual exchange

Virtual exchange is an educational practice that involves the engagement of groups of learners in extended periods of online intercultural interaction and collaboration with international peers as an integrated part of their educational programs and under the guidance of educators and/or facilitators.

IE. REVIEW

Proper feedback on the functioning of the cell from faculties will be collected for better monitoring of the Teacher's Re-skilling Cell. All the feedback (grievances and advices) from participant will be collected, reviewed and used to improvise the methods to achieve our goals.

II. ACTIVITIES HELD TILL YET

IIA.

S. No.	Title of Activity	Dates	Report
1	Webinar on Advanced Presentation Skills	24-07-2021	Webinar_1.pdf
2	Webinar on Decision-Making Skills	04-09-2021	Webinar_2.pdf

IIB. Composition of Cell

A cell has been constituted with the following committee members of IFTM University.

Sr. No.	Name of Faculty	Designation	Contact No.	Email ID
1	Prof. Vaibhav Trivedi (Mechanical Engineering)	Convener	9837504666	vaibhavtrivedi@iftmuniversity.ac.in
2	Dr. Arkja Singh (Management)	Member	9012533311	arkjasingh@iftmuniversity.ac.in
3	Mr. Ankur Jain (Computer Science & Engg.)	Member	9457038803	ankurjain@iftmuniversity.ac.in
4	Mr. Abhishek Kumar Gupta (Electrical Engineering)	Member	9311647523	abhishek_gupta@iftmuniversity.ac.in

III. ACTIVITIES PLANNED (TO BE HELD):

S. No.	Title of Activity	Dates (Tentative)	Report
1	FDP on Techniques of Research Paper Writing	14-11-2021	Ongoing process
2	FDP on Advanced Teaching Techniques	21-11-2021	Ongoing process

Academic Calendar 2021-22

Sr. No.	Topics	Semester	Level
1.	Common Course	Odd Semester	University Level
2.	School Specific		School Level
3.	Faculty Interest specific (NPTEL/SWAYAM/MOOC/Coursera)		Faculty Level
4.	Common Course	Even Semester	University Level
5.	School Specific		School Level
6.	Faculty Interest specific (NPTEL/SWAYAM/MOOC/Coursera)		Faculty Level

IV. IMPORTANT LINKS

IVA. <https://www.aicte-india.org/atal>

IVB. <https://ramanujancollege.ac.in/all-announcement/>

IVC. https://eict.iitg.ac.in/faculty_development.html

IVD. <http://www.mnnit.ac.in/index.php/short-term-courses>

IVE. <https://nptel.ac.in/noc/>

IVF. <https://swayam.gov.in/>

IVG. <https://www.mooc.org/>

IVH. <https://www.coursera.org/in>