



आईएफटीएम विश्वविद्यालय, मुरादाबाद, उत्तर प्रदेश  
IFTM University, Moradabad, Uttar Pradesh  
NAAC ACCREDITED

## ORDINANCE

### TRAINING AND PLACEMENT CELL (T&P)



**IFTM UNIVERSITY**

**Lodhipur, Rajput, Delhi Road, Moradabad-244102 (U.P)**

**[www.iftmuniversity.ac.in](http://www.iftmuniversity.ac.in)**

*[Signature]*

**DIRECTOR  
TRAINING & PLACEMENT  
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MORADABAD.**

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**REGISTRAR  
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MORADABAD**

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*Arshad*

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## Overview

### **Training and Placement Cell**

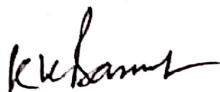
In today's world of high professionalism and fierce competition, it is necessary for every faculty member to emphasize on overall development of each of the students, to make them a better human being and to develop their life skills for making them job ready for the current scenario. No doubt it is a great challenge for the T&P Cell to carve out and shape the students future career prospects and overall development.

T&P Cell of IFTM University plays a crucial role in locating job opportunities for Under Graduates and Post Graduates passing out from the University by getting them placed in reputed firms and industrial establishments. The T&P Cell operates round the year to provide career guidance and counseling for the students and sustain relations with various industries.

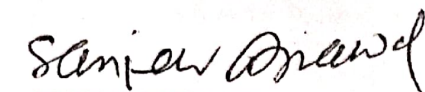
Throughout the year the T&P cell arranges training programs like Mock Interviews, Group Discussions and Workshops on Communication Skill etc. which provide a platform for the students to improve his/her soft skills. In these sessions the students are facilitated by interactions so as to engage them in raising queries and involve them in healthy discussions. Seminars, Workshops and Lectures which are an important tools of interaction between faculty, students and the experts are used for learning. The Department or School coordinates with the companies /industries and tries in-depth learning about their requirements needs and recruitment procedures and then assists them in recruiting most suitable candidates.

### **Salient Features**

1. Guidance of the students on Goal Setting and to choose right career and to gain knowledge, skill, and aptitude accordingly.
2. Training and development of the students to face the industries recruitment process and meet the manpower requirements of the industry.
3. Arrangement of pre-placement training/workshops/seminars for students.
4. Motivational sessions of the students to aspire for higher studies and to take competitive exams such as CAT, GATE, TOEFL, GRE, IES and UPSC etc.
5. Initiation, development and establishment of Institute-Industry relations.
6. Placement of the maximum number of students through campus & off-campus interviews conducted by different companies.
7. Motivation of Faculty to inspire and encourage students towards the Best Career Orientation.
8. Mobilization of the Alumni Resources for the benefit of students in the overall development and placement.



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## ORDINANCE

### **1. THRUST AREAS**

- I. **Career counseling**
  - a. Giving proper guidance to the students about the future career prospects.
  - b. Guiding them towards their desired goals.
  - c. Providing them the possible study material available.
  - d. Arranging career guidance sessions.
  - e. Helping them to identify their true potential.
- II. **Trainings**
  - a. Arranging soft and core skills trainings for the students.
  - b. Imparting the necessary skills to the students required in the industry.
  - c. Reaching to the industries and convincing them to provide trainings to the students.
- III. **Competitions**
  - a. Creating the awareness about the competitive exams.
  - b. Providing them the timely information about various competitive exams.
  - c. Encouraging the students to compete in the various government and private entrance examinations.
  - d. Helping the students to prepare for the competitive exams.
- IV. **Placements**
  - a. Providing the best placement opportunities to the students.
  - b. Preparing them for the placements drives to increase the success rate.
  - c. To ensure that the placement process right from receiving the requirement to joining of the selected student should run smoothly.
- V. **ENTREPRENEURSHIPS**
  - a. Motivating students to become a job giver rather than job seeker.
  - b. Organizing workshops and lectures on Entrepreneurship.
  - c. Reaching out to the agencies that help in funding and introducing them to the students.
  - d. Creating awareness among the students about different Government and non-government schemes which helps in start-up funding.
- VI. **CORPORATE RELATIONS**
  - a. Strengthening and establishing relationships with the corporate people by visits, correspondence and inviting them to the University.
  - b. Creating awareness among the corporate about the importance of industry/academia relationships and motivating them to contribute towards the cause.

  
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## 2. DUTIES

- I. T&P Cell will work continuously in enhancing employability skills of the students.
- II. T&P Cell will continuously work towards strengthening and expanding industrial/corporate relations.
- III. T&P Cell will provide equal opportunity to each and every student of the University without and discrimination.
- IV. T&P Cell will continuously work on diagnosing the weak areas of the students and try to strengthen them with the help of the departments.
- V. T&P Cell will guide and council the students.
- VI. T&P Cell will continuously try to provide best opportunities to the students.
- VII. T&P Cell will establish a dialogue with the guardians of the students to smoothen the placement procedure.
- VIII. T&P Cell will share the industry feedback with the faculty members and Directors of the department to bridge skill gap of the students.
- IX. T&P Cell will strengthen the alumni network of the students.
- X. T&P Cell will encourage the students to develop entrepreneurial skills among them.

## 3. CONSTITUTION

- I. T&P Cell is headed by the Director and under his mentorship the T&P Cell works towards the betterment of the students. **(Annexure 1)**
- II. Placement officers are appointed who will work to achieve the ultimate training and placements goals. **(Annexure 1)**
- III. Department Coordinators are appointed from each School of the University who will work in coordination with the placement cell. **(Annexure 2)**
- IV. Student coordinators will be appointed from each school for the smoother and deep flow of training and placement information among the students.

## 4. AIM

- I. To create a competitive environment among the students so that the students must prepare themselves for best opportunities available.
- II. To prepare the students by giving them industrial exposure through trainings industrials visits, guest lectures etc.
- III. To motivate students to strive for the best by counseling them.
- IV. Attracting the corporate by creating a talent pool of trained students in our University.

## 5. METHODS

- I. T&P Cell visit Corporate /industrial houses and invite them to our University for a Dialogue with our students, faculty members and concerned University officials which ultimately helps to build a long term relationship between Corporate and Academia.
- II. By identifying the grey areas in the students and eradicating them with the help of the faculty members. It is very important to diagnose the problem of the students related to their technical and soft skills. T&P Cell regularly tries to assess the students on various parameters with the help of Assessment agencies.
- III. Taking feedback from the HR personals and sharing it with the departments. This helps us to know the expectations of the industry and the actual capabilities of our students. T&P Cell regularly tries to fill the gap between the industry expectations and the student's capability by organizing various activities like Workshops, Seminars, Webinars and industrial Visits.

*Kubam*


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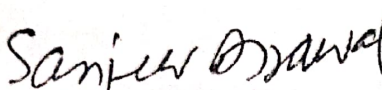
*Sanjeev Anand*  
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(Annexure 1)

COMPOSITION TRAINING AND PLACEMENT CELL SESSION 2022-23				
S. No.	NAME	DESIGNATION	CONTACT NUMBER	E.MAIL ID
1	Mr. K.K bansal	Director T&P Cell	9837905666	<a href="mailto:directortnp@iftmuniversity.ac.in">directortnp@iftmuniversity.ac.in</a>
2	Mr. Ashish Agarwal	Senior TPO	9837349666/9917461333	<a href="mailto:dtp@iftmuniversity.ac.in">dtp@iftmuniversity.ac.in</a>
3	Dr. Sanjay Kumar Singh	TPO	9837549666/9548080179	<a href="mailto:officertnp@iftmuniversity.ac.in">officertnp@iftmuniversity.ac.in</a>
4	Mr.Yugvendra Singh	Office Assistant	9690213452	<a href="mailto:infotnp@iftmuniversity.ac.in">infotnp@iftmuniversity.ac.in</a>

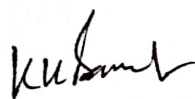
  
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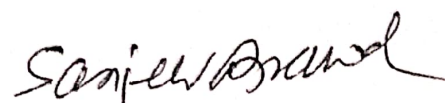
(Annexure 2)

### Faculty Coordinator T&P Cell 2022-23

S. No.	Name of Faculty	Name of Department	Name of School
1	Dr. Ashish kr.Saxena	Management	School of Business Management
2	Mr. Kunwar Ankush Saxena	Management	School of Business Management
3	Mr. Nikhil Gupta	Management	School of Business Management
4	Mr. Neeraj Kumar	Civil	University Polytechnic
5	Mr. Sanjeev Bhardwaj	CS	University Polytechnic
6	Mr. Ankit Agarwal	EE	University Polytechnic
7	Mr. Sanjeev Kumar Singh	EC	University Polytechnic
8	Mr. Ayush Saxena	ME	University Polytechnic
9	Mr. Arvind Chaudhary	ME	University Polytechnic
10	Ms. Kanchan Lakhera	(B.Sc./ M.Sc. MB	School of Biotechnology
11	Dr. Vikas Kumar	B.Tech./M.Tech. BT	School of Biotechnology
12	Ms. Purnima	B.Sc./ M.Sc. BT	School of Biotechnology
13	Mr. Yatender Singh	B.Sc./ M.Sc. FT	School of Biotechnology
14	Dr. Shalu Chaudhary	EC	School of Engineering & Technology
15	Mr. Nadeem Ahmad	ME	School of Engineering & Technology
16	Mr. Munedra Kumar	EE	School of Engineering & Technology
17	Mr. Pramod Kumar Yadav	Civil	School of Engineering & Technology
18	Mr. Munish Kumar	CS	School of Computer Science & Application
19	Mr. Lalit Johari	CA	School of Computer Science & Application
20	Mr. Aditya Narayan Chaubey	Agriculture	School of Agricultural Sciences & Engg.
21	Ms. Shubhangi Agarwal	Chemistry	School of Sciences
22	Dr. Rajan Singh	Math	School of Sciences
23	Ms. Sandhaya Sharma	Zoology	School of Sciences
24	Mrs. Manisha Matolia	Law	School of Law
25	Mr. Anuprash Rajat	Law	School of Law
26	Dr. Prashant Upadhyay	Pharmacy	School of Pharmaceuticals Sciences
27	Mr. Amit Kumar	Pharmacy	School of Pharmaceuticals Sciences
28	Mr. Aditya Sharma	Pharmacy	School of Pharmaceuticals Sciences
29	Dr Vijay Sharma	Pharmacy	Pharmacy Academy
30	Mr. Alankar Srivastava	Pharmacy	Pharmacy Academy
31	Ms. Rashmi Pandey	Education	School of Social Sciences



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