



आईएफटीएम विश्वविद्यालय, मुरादाबाद, उत्तर प्रदेश
IFTM University, Moradabad, Uttar Pradesh
NAAC ACCREDITED

REPORT
of
Academic & Administrative
Audit (AAA)
2018-19

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Bio Technology*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sajjan Agnihotri</i>	<i>Registrar</i>
2	<i>Dr. Arun Kr Mishra</i>	<i>DSW</i>
3	<i>Dr. R.K. Yadav</i>	<i>Head, Management</i>

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 05
2. Number of new programme added:- NIL
3. Number of courses:- 239
4. Number of VAC programme:- 01
5. Number of students undergoing project:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 24
2. Teachers with Ph.D.:- 09
3. Total Students:- 863
4. Number of ICT Tool Used:- 06

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	06		✓			
2	Awards	01		✓			
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	01		✓			
6	Extension Activities	NIL			✓		

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7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	18	✓				
	Labs	11	✓				
	Seminar Halls/Auditorium	01	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	NIL			✓		
3	IT Infrastructure – At Departmental Level	Available		✓			
4	Maintenance of Campus Infrastructure	OK	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 258
2. Total Number of Awards Received by Students:- NIL
3. Total Number of Students Progressed to Higher Education:- 55

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution	✓				
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations		✓			
5	Placement of outgoing students		✓			
6	Progressed to higher education	✓				
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Sanjeev Daware
REGISTRAR
IFTM UNIVERSITY
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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes	✓				
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	A few new elective courses should be incorporated. The feedback system should be improved.
2- Teaching Learning and Evaluation	A more focus is required in order to enroll students from diverse regions.
3- Research, Innovations and Extension	Measures are required to improve resource mobilization for research and extension activities.
4- Infrastructure and Learning Resources	A departmental library should be made available to students. IT infra is also required to be improved.
5- Student Support and Progression	Some training workshops and guidance initiatives for students should be incorporated.
6- Governance, Leadership and Management	A few more academic programmes for teaching and non-teaching staff should be organized.

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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	✓	
White/ Chalk Board	✓	
Lighting, Fans and ACs	✓	
LCD Projection System	✓	
Furniture	✓	
Time Table (As per Curriculum)	✓	
Resources		
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	✓	
Class Coordinator	✓	
Mentor-Mentee Allocation	✓	
Relevant Past Records		
Relevant Past Records	Available	Not Available
Results	✓ Available	✓
Analysis of the Results	✓	
Record of Student's Achievements	✓	
Record of Internships	✓	
Record of Industry Visits	✓	
Record of Invited Talks/ Seminars	✓	
Other Facilities		
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Available (2)	
Fire Extinguisher/Fire Alarm	Available (7)	
Medical facility	ok	
Xerox Facility		✓ (Replaced to be arranged)
Drinking Water Facility with RO	Available (2)	
Girls Common Room	Available (1)	
Boys Common Room	Available (1)	
Lifts/Ramp	Ramp - Available	Lift - Not Available
Office	Available (1)	
Faculty/Staff rooms/Director Room	Available (13)	
Computer lab(s)	Available (22)	
Board Room		✓ (Needs to create)
Examination Control Room	Available (A) (1)	
Printers	Available (4)	
Toilets (Students & Faculty Both)	Available (12)	


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IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The facility of lift should be made available for students as well as faculty members.

Signatures of Audit Team

1. Sanjeev Arora
2. ~~Kishor~~
3. ~~Sanjeev~~

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Pharmaceutical Sciences + Pharmacy Academy.*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July, 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sajeev Arjun</i>	<i>Registrar</i>
2	<i>Dr. Anu K. Mathi</i>	<i>DSW</i>
3	<i>Dr. Raleem K. Y. Ch</i>	<i>Head, Pharmacy</i>

Sajeev Arjun
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 5
2. Number of new programme added:- NIL
3. Number of courses:- 168
4. Number of VAC programme:- 4
5. Number of students undergoing project:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility	✓				
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 85
2. Teachers with Ph.D.:- 26
3. Total Students:- 852
4. Number of ICT Tool Used:- 07

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	38	✓				
2	Awards	B+2	✓				
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	2/0 Available		✓			
6	Extension Activities	4		✓			

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7	Patents	01		✓			
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	13	✓				
	Labs	35	✓				
	Seminar Halls/Auditorium	02	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	02	✓				
3	IT Infrastructure – At Departmental Level	Available		✓			
4	Maintenance of Campus Infrastructure	well maintained	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 120
2. Total Number of Awards Received by Students:- 02
3. Total Number of Students Progressed to Higher Education:- 15

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations		✓			
5	Placement of outgoing students		✓			
6	Progressed to higher education	✓				
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Dwarap
REGISTRAR
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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	NO			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The curriculum design is good. The academic flexibility & curriculum enrichment may be improved by improvising some more elective courses.
2 - Teaching Learning and Evaluation	The adapted methodology for the students is quite good. An improvement in the diversity of students is suggested.
3 - Research, Innovations and Extension	A total of 38 research publications & 10 awards are received by faculty members & students, which is quite good and satisfactory.
4- Infrastructure and Learning Resources	The classrooms, laboratories and seminar hall are well maintained.
5- Student Support and Progression	The career counseling and guidance for careers is well organized. An improvement in skill enhancement initiatives is suggested.
6 - Governance, Leadership and Management	The financial support provided to the faculty members is satisfactory.

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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Yes	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Yes	
Mentor-Mentee Allocation	Yes	
Relevant Past Records		
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


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IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The infrastructure available for teaching learning, as well as administrative activities is well maintained.

Signatures of Audit Team

1. Sanjeev Prasad
2. Anish
3. Syed

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Engineering & Technology*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July, 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sanjeev Agrawal</i>	<i>Registrar</i>
2	<i>Dr. Arun Kumar Mishra</i>	<i>DSW</i>
3	<i>Dr. R.K. Yadav</i>	<i>Head, Dept</i>

Sanjeev Agrawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 08
2. Number of new programme added:- NIL
3. Number of courses:- 369
4. Number of VAC programme:- 03
5. Number of students undergoing project:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 80
2. Teachers with Ph.D.:- 12
3. Total Students:- 1648
4. Number of ICT Tool Used:- 07

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	06	✓				
2	Awards	01		✓			
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy 03/Rs.11,11,570/-		✓				
5	Collaboration/MoUs	NIL			✓		
6	Extension Activities	04		✓			


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7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities	56	✓				
	Classrooms						
	Labs	41	✓				
	Seminar Halls/Auditorium	02	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	01	✓				
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 352
2. Total Number of Awards Received by Students:- NIL
3. Total Number of Students Progressed to Higher Education:- 50

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations	✓				
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Sanjeev Dax

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MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes		✓			

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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The elective courses should be implemented for better academic flexibility
2- Teaching Learning and Evaluation	The faculty members without Ph.D. may enroll for Ph.D. programme in order to improve profile & quality.
3- Research, Innovations and Extension	A more focus on research activities can be done. No. of extension activities should be increased.
4- Infrastructure and Learning Resources	The infrastructure facilities are well maintained.
5- Student Support and Progression	Capacity development and skill enhancement initiatives should be improved.
6- Governance, Leadership and Management	The faculty members should attend training programmes from diverse areas.

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MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Available	
White/ Chalk Board	Available	
Lighting, Fans and ACs	Available	
LCD Projection System	Available	
Furniture	Available	
Time Table (As per Curriculum)	Available	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	yes	
Class Coordinator	yes	
Mentor-Mentee Allocation	yes	
Relevant Past Records		
	Available	Not Available
Results	Available	
Analysis of the Results	Available	
Record of Student's Achievements	Available	
Record of Internships	Available	
Record of Industry Visits	Available	
Record of Invited Talks/ Seminars	Available	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Available	
Fire Extinguisher/Fire Alarm	Available	
Medical facility	Available	
Xerox Facility	Available	
Drinking Water Facility with RO	Available	
Girls Common Room	Available	
Boys Common Room	Available	
Lifts/Ramp	Available (left)	Ramp
Office	Available	
Faculty/Staff rooms/Director Room	Available	
Computer lab(s)	Available	
Board Room	Available	
Examination Control Room	Available	
Printers	Available	
Toilets (Students & Faculty Both)	Available	

Observation(s) of Audit Team:

Ramp facility should be made available as it is one of the necessary requirement.

Signatures of Audit Team

1. Sanjeev Prasad
2. Akash
3. Anshu

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Agricultural Sciences & Engineering*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sanjeev Agrwal.</i>	<i>Registrar</i>
2	<i>Dr. Arun Kr. Mishra</i>	<i>DSW</i>
3	<i>Dr. R.K. Yadav</i>	<i>Head, Mangart</i>

Sanjeev Agrwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 07
2. Number of new programme added:- NSL
3. Number of courses:- 139
4. Number of VAC programme:- 03
5. Number of students undergoing project:- 100

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

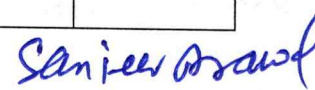
2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 21
2. Teachers with Ph.D.:- 11
3. Total Students:- 724
4. Number of ICT Tool Used:- 05

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	18		✓			
2	Awards	07	✓				
3	Resource Mobilization for Research	2.5 Lakh	✓				
4	Consultancy	NSL			✓		
5	Collaboration/MoUs	2/0		✓			
6	Extension Activities	01		✓			


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7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	13	✓				
	Labs	05		✓			
	Seminar Halls/Auditorium	01	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	01		✓			
3	IT Infrastructure – At Departmental Level	Available		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 129
2. Total Number of Awards Received by Students:- NIL
3. Total Number of Students Progressed to Higher Education:- 22

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution	✓				
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
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MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	No			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	In order to improve academic flexibility some new courses should be incorporated.
2- Teaching Learning and Evaluation	Student performance and learning outcomes should be regulated
3- Research, Innovations and Extension	An amount of Rs. 2.5 lakh for resource mobilization is highly appreciated.
4- Infrastructure and Learning Resources	The number of books in the library and the facility of ICT tools should be improved.
5- Student Support and Progression	Some workshops for career counseling and guidance of students are suggested.
6- Governance, Leadership and Management	The teaching staff is actively participating in the FDPs/PDPs/STCs/orientation programs. This is indeed a good practice.

Sanjeev Arora
REGISTRAR
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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Yes	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Yes	
Mentor-Mentee Allocation	Yes	
Relevant Past Records		
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	

Sanjeev Sawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The corridors should be cleaned on regular intervals to ensure hygiene as these are used more frequently.

Signatures of Audit Team

1. Sanjeev Arora
2. Kaushal
3. Deyan

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Sciences*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sanjeev Agrawal</i>	<i>Registrar</i>
2	<i>Dr. Arun Kr. Mishra</i>	<i>DSW</i>
3	<i>Dr. R.K. Yadav</i>	<i>Head, Mangru</i>

Sanjeev Agrawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 12
2. Number of new programme added:- NIL
3. Number of courses:- 461
4. Number of VAC programme:- 08
5. Number of students undergoing project:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 51
2. Teachers with Ph.D.:- 30
3. Total Students:- 887
4. Number of ICT Tool Used:- 04

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	12	✓				
2	Awards	3+2	✓				
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	01		✓			
6	Extension Activities	NIL			✓		


REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities	25	✓				
	Classrooms						
	Labs	17	✓				
	Seminar Halls/Auditorium	01	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	NIL			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 204
2. Total Number of Awards Received by Students:- 02
3. Total Number of Students Progressed to Higher Education:- 17

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Arora

REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sani-ud-Din
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The feedback system should be improved. Incorporation of online system of feedback is recommended.
2- Teaching Learning and Evaluation	A more focus is required for students of diverse areas. The teaching-learning and evaluation system is satisfactory.
3- Research, Innovations and Extension	Research areas and resource mobilization for research should be more focused.
4- Infrastructure and Learning Resources	Library as a learning resource should be made available for faculty members and students.
5- Student Support and Progression	A more focus is required for improvement of student progression to high education.
6- Governance, Leadership and Management	The faculty members should attend more training programmes in the diverse areas.

Sanjeev Arora

**REGISTRAR
IFTM UNIVERSITY
MORADABAD**

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Yes	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Yes	
Mentor-Mentee Allocation	Yes	
Relevant Past Records		
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The infrastructure facilities are well maintained.

Signatures of Audit Team

1. Sanjeev Prasad
2. ~~A. K. Mishra~~
3. ~~S. Singh~~

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Computer Science & Applications*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July, 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr Sanjeev Agnihotri</i>	<i>Registrar</i>
2	<i>Dr. Anurag Mishra</i>	<i>DSW</i>
3	<i>Dr. R. K. Yadav</i>	<i>Head, Mysuru</i>

Sanjeev Agnihotri
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 04
2. Number of new programme added:- NIL
3. Number of courses:- 186
4. Number of VAC programme:- 02
5. Number of students undergoing project:- 103

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development		✓			
2	Academic Flexibility	✓				
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 30
2. Teachers with Ph.D.:- 11
3. Total Students:- 784
4. Number of ICT Tool Used:- 07

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process		✓			
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	09		✓			
2	Awards	4+1	✓				
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	NIL			✓		
6	Extension Activities	02		✓			


REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities	17	✓				
	Classrooms						
	Labs	06		✓			
	Seminar Halls/Auditorium	02	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	01	✓				
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes		✓			

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 127
2. Total Number of Awards Received by Students:- 01
3. Total Number of Students Progressed to Higher Education:- 30

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution	✓				
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations		✓			
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sanjeev Arora
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The design & development of curriculum may be modified. The feedback system should be improved.
2 - Teaching Learning and Evaluation	The teaching-learning system may be improved and Mentor-Mentee relationship should be made strong.
3 - Research, Innovations and Extension	The resource mobilization for research should be focused. The number of extension activities should be increased.
4- Infrastructure and Learning Resources	The infrastructure facility is appropriate. The IT infrastructure should be improved.
5- Student Support and Progression	The progression of students to the higher education should be focused.
6 - Governance, Leadership and Management	More one week training programmes should be organized for faculty members, non-teaching staff and students.

Sarfaraz Ahmad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Yes	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Yes	
Mentor-Mentee Allocation	Yes	
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

All classrooms are ICT tools enabled and
properly maintained.

Signatures of Audit Team

1. Sanjeev Dand
2. Anisio
3. Dnyanesh

Sanjeev Dand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Social Sciences*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July 2014*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sanjay Agwal</i>	<i>Registrar</i>
2	<i>Dr. Anurag Mishra</i>	<i>DCW</i>
3	<i>Dr. RK Yadav</i>	<i>Head, Marginal</i>

Sanjay Agwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 16
2. Number of new programme added:- NIL
3. Number of courses:- 592
4. Number of VAC programme:- 06
5. Number of students undergoing project:- 433

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 67
2. Teachers with Ph.D.:- 18
3. Total Students:- 1053
4. Number of ICT Tool Used:- 03

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process		✓			
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	15	✓				
2	Awards	04	✓				
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	NIL			✓		
6	Extension Activities	01		✓			


REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities	25	✓				
	Classrooms						
	Labs	03	✓				
	Seminar Halls/Auditorium	NIL			✓		
2	Library as a Learning Resource – Departmental Library – Number of books	NIL			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- NIL
2. Total Number of Awards Received by Students:- NIL
3. Total Number of Students Progressed to Higher Education:- 27

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students			✓		
6	Progressed to higher education			✓		
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Dhanraj
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sanjeev Bhand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	In order to improve academic flexibility, the number of elective courses should be increased.
2 - Teaching Learning and Evaluation	The teaching-learning process should be improved and a good mentor-mentee relationship should be maintained.
3 - Research, Innovations and Extension	The number of extension activities should be increased.
4- Infrastructure and Learning Resources	Library facility and seminar hall should be made available to the students & faculty members.
5- Student Support and Progression	The progression of students to higher education and their placements should be focused.
6 - Governance, Leadership and Management	A few more training programmes should be organized for faculty members, research scholars and students.

Sanjeev Dand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Available	
White/ Chalk Board	Available	
Lighting, Fans and ACs	Available	
LCD Projection System	Available	
Furniture	Available	
Time Table (As per Curriculum)	Available	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Available	
Class Coordinator	Available	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Available	
Analysis of the Results	Available	
Record of Student's Achievements	Available	
Record of Internships	Available	
Record of Industry Visits	Available	
Record of Invited Talks/ Seminars	Available	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Available	
Fire Extinguisher/Fire Alarm	Available	
Medical facility	Available	
Xerox Facility	Available	
Drinking Water Facility with RO	Available	
Girls Common Room	Available	
Boys Common Room	Available	
Lifts/Ramp	Available	
Office	Available	
Faculty/Staff rooms/Director Room	Available	
Computer lab(s)	Available	
Board Room	Available	
Examination Control Room	Available	
Printers	Available	
Toilets (Students & Faculty Both)	Available	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The facilities available in the department are good and working properly.

Signatures of Audit Team

1. Sanjeev Drazul
2. A. K. Kishore
3. Syed

Sanjeev Drazul
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Business Management*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11, July 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mr. Sanjeev Agrwal</i>	
2	<i>Dr. Arun K. Mishra</i>	<i>Registrar</i>
3	<i>Dr. R.K. Yadav</i>	<i>Head, Margul</i>

Sanjeev Agrwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 06
2. Number of new programme added:- NIL
3. Number of courses:- 222
4. Number of VAC programme:- 06
5. Number of students undergoing project:- 328

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 36
2. Teachers with Ph.D.:- 17
3. Total Students:- 808
4. Number of ICT Tool Used:- 04

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	19		✓			
2	Awards	2+2	✓				
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	NIL			✓		
6	Extension Activities	02		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities	17	✓				
	Classrooms						
	Labs	05	✓				
	Seminar Halls/Auditorium	01	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	01	✓				
3	IT Infrastructure – At Departmental Level	Available		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 234
2. Total Number of Awards Received by Students:- 02
3. Total Number of Students Progressed to Higher Education:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students	✓				
6	Progressed to higher education			✓		
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	Yes		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sanjeev Arora
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The revision of old syllabus is recommended as per the need of academia and industry.
2 - Teaching Learning and Evaluation	The faculty members should attend more training programmes conducted at various places.
3 - Research, Innovations and Extension	An improvement in resource mobilization for research and conduction of extension activities is recommended.
4- Infrastructure and Learning Resources	The infrastructure facilities are well maintained. An improvement in IT facilities can be made.
5- Student Support and Progression	The progression of students to higher education should be improved.
6 - Governance, Leadership and Management	A few more faculty development programmes of one week duration should be organized.

Sanjeev Dhand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	✓	
White/ Chalk Board	✓	
Lighting, Fans and ACs	✓	
LCD Projection System	✓	
Furniture	✓	
Time Table (As per Curriculum)	✓	
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	✓	
Class Coordinator	✓	
Mentor-Mentee Allocation	✓	
Relevant Past Records	Available	Not Available
Results	✓	
Analysis of the Results	✓	
Record of Student's Achievements	✓	
Record of Internships	✓	
Record of Industry Visits	✓	
Record of Invited Talks/ Seminars	✓	
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Available (1)	
Fire Extinguisher/Fire Alarm	Available (6)	
Medical facility	✓	
Xerox Facility	Available (1)	
Drinking Water Facility with RO	Available (3)	
Girls Common Room	Available (1)	
Boys Common Room	Available (1)	
Lifts/Ramp		✓ (Need to Create)
Office	Available (1)	
Faculty/Staff rooms/Director Room	Available (12)	
Computer lab(s)	Available (1)	
Board Room	Available (1)	
Examination Control Room	Available	
Printers	Available (3)	
Toilets (Students & Faculty Both)	Available (8)	

Sanjeev Oswal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The infrastructure facilities are well maintained. The lift & ramp facility should be made available.

Signatures of Audit Team

1. Sanjeev Prasad
2. Akash
3. Syed

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Law*
Academic Year: *2018-19*
Audit Scheduled Date: *9/10/11 July, 2019*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Mrs. Sujan Azad</i>	<i>Registrar</i>
2	<i>Dr. Arun Kr Mishra</i>	<i>DSW</i>
3	<i>Dr R.K. Vaidya</i>	<i>Head, Maryam</i>

Sanjeev Dast
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 04
2. Number of new programme added:- NIL
3. Number of courses:- 255
4. Number of VAC programme:- 02
5. Number of students undergoing project:- NIL

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System		✓			

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 24
2. Teachers with Ph.D.:- 02
3. Total Students:- 513
4. Number of ICT Tool Used:- 04

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile	✓				
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	16		✓			
2	Awards	01		✓			
3	Resource Mobilization for Research	NIL			✓		
4	Consultancy	NIL			✓		
5	Collaboration/MoUs	NIL			✓		
6	Extension Activities	NIL			✓		

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7	Patents	NIL			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	13	✓				
	Labs	01		✓			
	Seminar Halls/Auditorium	01	✓				
2	Library as a Learning Resource – Departmental Library – Number of books	NIL			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- NIL
2. Total Number of Awards Received by Students:- 01
3. Total Number of Students Progressed to Higher Education:- 11

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations		✓			
5	Placement of outgoing students			✓		
6	Progressed to higher education			✓		
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

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REGISTRAR
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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	No			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	Yes	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	Yes	✓				

Sanjeev D Sawaf

REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	In order to improve academic flexibility some elective courses should be incorporated
2 - Teaching Learning and Evaluation	The enrollment of faculty members to Ph.D. programme is suggested.
3 - Research, Innovations and Extension	A more focus on research is required. Some extension activities should be incorporated.
4- Infrastructure and Learning Resources	Library as a learning resource should be made available for faculty members and students.
5- Student Support and Progression	A more focus on student placement and progression should be made.
6 - Governance, Leadership and Management	A few more training programmes of one week duration should be conducted.

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Yes	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Yes	
Mentor-Mentee Allocation	Yes	
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

All the available facilities are good and well maintained.

Signatures of Audit Team

1. Sanjeev Daxel
2. Anish
3. Sydney

Sanjeev Daxel
REGISTRAR
IFTM UNIVERSITY
MORADABAD