



आईएफटीएम विश्वविद्यालय, मुरादाबाद, उत्तर प्रदेश
IFTM University, Moradabad, Uttar Pradesh
NAAC ACCREDITED

REPORT
of
Academic & Administrative
Audit (AAA)
2021-22

Sanjeev Agrawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: Pharmacy Academy + School of Pharmaceutical Sciences

Academic Year: 2021-22

Audit Scheduled Date: August 22, 23, 24; 2022

Members of Audit Team:

S.N.	Name of Member	Designation
1	Dr. Sanyeev Agarwal	Registrar
2	Dr. Anun K. Mishra	BSW
3	Dr. R. K. Yadav	Director- IQAC

Sanjeev Brawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 05
2. Number of new programme added:- 00
3. Number of courses:- 148
4. Number of VAC programme:- 8
5. Number of students undergoing project:- 1407+41

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility	✓				
3	Curriculum Enrichment	✓				
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 84
2. Teachers with Ph.D.:- 30
3. Total Students:- 1007
4. Number of ICT Tool Used:- 6

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	71		✓			
2	Awards	56+9		✓			
3	Resource Mobilization for Research	102		✓			
4	Consultancy	7/0.35		✓			
5	Collaboration/MoUs	11/5	✓				
6	Extension Activities	3		✓			

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7	Patents	108	✓				
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	13		✓			
	Labs	35		✓			
	Seminar Halls/Auditorium	2		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	2		✓			
3	IT Infrastructure – At Departmental Level				✓		
4	Maintenance of Campus Infrastructure				✓		

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 166
- Total Number of Awards Received by Students:- 39
- Total Number of Students Progressed to Higher Education:- 33

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	812 ✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev D. Rawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	4+1		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	11	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	81 426	✓				

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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The department shall consider bringing new programs of contemporary nature, drawing from the industry needs.
2 - Teaching Learning and Evaluation	The teachers undergoing their doctoral programmes shall complete their Ph.D. on priority. The projects & maps of the 2 classrooms discussed shall be repaired ASAP.
3 - Research, Innovations and Extension	The Dept. shall continue the focus on researches / publications / patents. The number of extension activities need to be increased increased.
4 - Infrastructure and Learning Resources	The Dept. should increase the count of lecture hours at the Deptt. The SIT lab is on lowdown the number of computers terminals shall be increased to cater to the higher no. of enrolments.
5 - Student Support and Progression	OK.
6 - Governance, Leadership and Management	Teachers need to be encouraged to utilize the available financial support, by participating in International Conferences of repute.

Sanjeev D. [Signature]
REGISTRAR
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MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Yes	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Available	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


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Observation(s) of Audit Team:

The cleaning schedule of the toilets / common areas was not available in the student workshop (girls). It should be posted and cleanliness shall be monitored by the staff.

Signatures of Audit Team

1. Sanjeev Arora
2. Anis
3. Dnyanesh

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: School of Biotechnology

Academic Year: 2021-22

Audit Scheduled Date: August 22, 23, 24; 2022

Members of Audit Team:

S.N.	Name of Member	Designation
1	Dr. Sameer Aggarwal	Registrar
2	Dr. Anup K. Mishra	DSW
3	Dr. R. K. Yadav	Director - IQAC

Sameer Aggarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 8
2. Number of new programme added:- nil
3. Number of courses:- 297
4. Number of VAC programme:- 3
5. Number of students undergoing project:- 328

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility	✓				
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

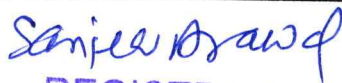
2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 40
2. Teachers with Ph.D.:- 06
3. Total Students:- 579
4. Number of ICT Tool Used:- 6

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms		✓			
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	7		✓			
2	Awards	2+11		✓			
3	Resource Mobilization for Research	-			✓		
4	Consultancy	1/0.053		✓			
5	Collaboration/MoUs	1/2		✓			
6	Extension Activities	8			✓		


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7	Patents	03	✓			
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	19		✓			
	Labs	11	✓				
	Seminar Halls/Auditorium	1		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	NA			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 119
- Total Number of Awards Received by Students:- 11
- Total Number of Students Progressed to Higher Education:- 60

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Smilee Arora
REGISTRAR
IFTM UNIVERSITY
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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	2		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	5		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	26/72	✓				

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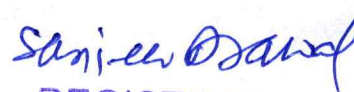
Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The Count of VAs are below par and hence needs to be increased by the Dept.
2 - Teaching Learning and Evaluation	The teachers with Phd are lesser in count and shall be increased. The teachers with ongoing phd. shall focus on completing their Phd. as soon as possible.
3 - Research, Innovations and Extension	There should be concentrated efforts for getting grants / mobilization of funds for research at the dept, considering the nature of field and its relevance.
4- Infrastructure and Learning Resources	Departmental library shall be see-af with the assistance from the Central Library and the librarian, to help faculty members with the references.
5- Student Support and Progression	The placement of the students needs to be improved in terms of their CTC and the profits offered.
6 - Governance, Leadership and Management	ok.

Sanjeev Dhand
REGISTRAR
IFTM UNIVERSITY
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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Available	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The stickers which are pasted above the switch boards regarding fire safety are missing. They shall be replaced back wherever noted missing.

Signatures of Audit Team

1. Sanjeev D. D. D.
2. Anisho
3. D. D. D.

Sanjeev D. D. D.
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: School of Agricultural Sciences & Engineering

Academic Year: 2021-22

Audit Scheduled Date: August 22, 23, 24; 2022

Members of Audit Team:

S.N.	Name of Member	Designation
1	Dr. Sanyeev Agarwal	Registrar
2	Dr. ARUN K. MISHRA	DSW
3	Dr. R. K. Yadav	Director IQAC

Sanyeev Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 8
2. Number of new programme added:- 0
3. Number of courses:- 177
4. Number of VAC programme:- 5
5. Number of students undergoing project:- 308

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 35
2. Teachers with Ph.D.:- 20
3. Total Students:- 726
4. Number of ICT Tool Used:- 5

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity			✓		
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms		✓			
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	15		✓			
2	Awards	14+1		✓			
3	Resource Mobilization for Research	17L	✓				
4	Consultancy	4/1.05	✓				
5	Collaboration/MoUs	3/2		✓			
6	Extension Activities	11		✓			

Sanjeev Dhand
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7	Patents	5	✓				
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	18		✓			
	Labs	11	✓				
	Seminar Halls/Auditorium	1		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	0			✓		
3	IT Infrastructure – At Departmental Level	Yes	✓				
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 164
- Total Number of Awards Received by Students:- 3
- Total Number of Students Progressed to Higher Education:- 62

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution	✓				
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education			✓		
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Dasa
REGISTRAR
IFTM UNIVERSITY
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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	4+1		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	11	✓				
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	81/426	✓				

Sanjiv Arora
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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	The students shall be encouraged to take up available VACs for their holistic development and professional advancement. The number of VACs needs to be improved to offer more choices to the students.
2 - Teaching Learning and Evaluation	IETs provisioned at the Dept. are seldom used and utilization of these shall be encouraged. The targets set by the dept Dept. needs to be more ambitious, and target percentage shall be surpassed for the next session.
3 - Research, Innovations and Extension	Ok. More number of teachers shall take up research activities and focus on publications. Few teachers are yet to start.
4- Infrastructure and Learning Resources	The provisioning of departmental library shall be executed on priority as per the discussion.
5- Student Support and Progression	The Dept. shall focus on improving the student progression. The students shall be encouraged to participate in competitive events and skill enhancement activities.
6 - Governance, Leadership and Management	Ok.

Sanjeev Dora
 REGISTRAR
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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Available	
Record of Industry Visits	Available	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	

Sanjeev Dhall
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The records of invited talks are missing in part.
They should be corrected as soon as possible.
Records of guest lecturers shall be corrected.

Signatures of Audit Team

1. Sanjeev Arora
2. Anish
3. Anand

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Engineering & Technology*

Academic Year: *2021-22*

Audit Scheduled Date: *August 22, 23, 24; 2022*

Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Dr. Sameer Agarwal</i>	<i>Registrar</i>
2	<i>Dr. Anup K. Mishra</i>	<i>DSW</i>
3	<i>Dr. R. K. Yadav</i>	<i>Director-IQAC</i>

Sameer Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 8
2. Number of new programme added:- —
3. Number of courses:- 460
4. Number of VAC programme:- 2
5. Number of students undergoing project:- 692

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility		✓			
3	Curriculum Enrichment	✓				
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 90
2. Teachers with Ph.D.:- 15
3. Total Students:- 969
4. Number of ICT Tool Used:-

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	10			✓		
2	Awards	49		✓			
3	Resource Mobilization for Research	142	✓				
4	Consultancy	4/26.065	✓				
5	Collaboration/MoUs	13/2	✓				
6	Extension Activities	4		✓			

Sanjeev Daxul
REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	43					
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	56	✓				
	Labs	41	✓				
	Seminar Halls/Auditorium	02		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	01		✓			
3	IT Infrastructure – At Departmental Level	Yes	✓				
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 234
- Total Number of Awards Received by Students:- —
- Total Number of Students Progressed to Higher Education:- 72

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	01		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	5		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	70/224	✓				

Sanjeev Daxop
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD


Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	Choice Based Credit System (CBCS) is offered in the curriculum. New programmes should be added.
2 - Teaching Learning and Evaluation	Usage of ICT tools should be more. Even students should give powerpoint presentations.
3 - Research, Innovations and Extension	Faculty members should be motivated for research and publication in peer reviewed journals.
4 - Infrastructure and Learning Resources	Facility of common room for both-boys and girls should be available at the department level. Even medical facility like immediate first-aid should be available in the dept.
5- Student Support and Progression	Students should be encouraged for participation in sports and cultural activities.
6 - Governance, Leadership and Management	More training programme should be conducted for non-teaching staff.

Sanjeev Agrawal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Available	
Record of Industry Visits	Available	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The LCD Projection system in one of the room that was under maintenance should be repaired as soon as possible

Signatures of Audit Team

1. Sanjeev Arora
2. Anis
3. Syden

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Business Management*
Academic Year: *2021-22*
Audit Scheduled Date: *Aug 22, 23, 24; 2022*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Dr. Sangeev Agarwal</i>	<i>Registrar</i>
2	<i>Dr. Anup K. Mishra</i>	<i>DSW</i>
3	<i>Dr. R. K. Yadav</i>	<i>Director - IQAC</i>

Sangeev Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 7
2. Number of new programme added:- nil
3. Number of courses:- 385
4. Number of VAC programme:- 7
5. Number of students undergoing project:- 677

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility	✓				
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 45
2. Teachers with Ph.D.:- 17
3. Total Students:- 831
4. Number of ICT Tool Used:-

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms		✓			
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	36	✓				
2	Awards	09		✓			
3	Resource Mobilization for Research	-			✓		
4	Consultancy	5/1-66		✓			
5	Collaboration/MoUs	4/1		✓			
6	Extension Activities	6		✓			

Sanjeev Dhand

REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	12		✓			
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	Yes ()		✓			
	Labs	Yes ()		✓			
	Seminar Halls/Auditorium	Yes ()		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	1		✓			
3	IT Infrastructure – At Departmental Level	Yes	✓				
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 259
- Total Number of Awards Received by Students:- nil
- Total Number of Students Progressed to Higher Education:- 41

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education			✓		
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	—			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	7		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	41/203		✓			

Sanjeev Arora
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	Online courses offered under SWAYAM portal (such as NPTEL) and MOOCs should be promoted among students.
2 - Teaching Learning and Evaluation	Evaluation system is good. Submission of assignments could be made on online portal of University to promote usage of ICT tools.
3 - Research, Innovations and Extension	Extension activities should be conducted more frequently.
4- Infrastructure and Learning Resources	The department shall consider to buy licensed / full versions of IBM SPSS and N vivo.
5- Student Support and Progression	Students should be motivated to participate in various extra and co-curricular activities.
6 - Governance, Leadership and Management	Teachers should be motivated to get more funds externally.

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Available	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Available	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Available	
Boys Common Room	Available	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	

Sanjeev Oswal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The cleaning schedule should be pasted at the door to ensure proper cleaning.

Signatures of Audit Team

1. Sanjeev Dhand
2. Anis
3. Dhand

Sanjeev Dhand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Law*
Academic Year: *2021-22*
Audit Scheduled Date: *Aug 22, 23, 24; 2022*
Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Dr. Sanjeev Agarwal</i>	<i>Registrar</i>
2	<i>Dr. Anup K. Mishra</i>	<i>DSW</i>
3	<i>Dr. R. K. Yadav</i>	<i>Director- IQAC</i>

Sanjeev Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 4
2. Number of new programme added:- nil
3. Number of courses:- 192
4. Number of VAC programme:- 4
5. Number of students undergoing project:- 162

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development	✓				
2	Academic Flexibility	✓				
3	Curriculum Enrichment		✓			
4	Feedback System	✓				


2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 33
2. Teachers with Ph.D.:- 8
3. Total Students:- 659
4. Number of ICT Tool Used:-

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality		✓			
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	17		✓			
2	Awards	3+2		✓			
3	Resource Mobilization for Research	-			✓		
4	Consultancy	-			✓		
5	Collaboration/MoUs	3		✓			
6	Extension Activities	-			✓		


 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

7	Patents	✓			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	13		✓			
	Labs	01		✓			
	Seminar Halls/Auditorium	01		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	–			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes		✓			

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 28
2. Total Number of Awards Received by Students:- 2
3. Total Number of Students Progressed to Higher Education:- 25

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution	✓				
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc	✓				
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	—			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	1		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	30/67		✓			

Sanjeev D. Rawal
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	New programmes should be added in the school.
2- Teaching Learning and Evaluation	More teachers with Ph.D. should be hired and the teachers in the department should try to complete their Ph.D. degree as soon as possible. Use of ICT tools should be more
3- Research, Innovations and Extension	Students should be encouraged to participate in extension activities. School should also conduct outreach programmes.
4- Infrastructure and Learning Resources	Library should be maintained at school level for smooth functioning.
5- Student Support and Progression	Students should be counselled for preparing and qualifying state/national level examinations
6- Governance, Leadership and Management	Teachers should be encouraged to bring external funds.

Sanjeev Arora

REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

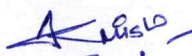

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Available	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Yes	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Available	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The under maintenance RO should be fixed as soon as possible. The same problem exist with Xerox facility available that need to be taken care off.

Signatures of Audit Team

1. Sanjeev Dasa
2. 
3. 

Sanjeev Dasa
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: School of Sciences
Academic Year: 2021-22
Audit Scheduled Date: Aug 22-24; 2022
Members of Audit Team:

S.N.	Name of Member	Designation
1	Dr. Sanjeev Agarwal	Registrar
2	Dr. Anur K. Mishra	D.S.W
3	Dr R. K. Yadav	Director- IQAC

Sanjeev Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 14
2. Number of new programme added:- —
3. Number of courses:- 457
4. Number of VAC programme:- 12
5. Number of students undergoing project:- 129

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development		✓			
2	Academic Flexibility	✓				
3	Curriculum Enrichment		✓			
4	Feedback System	✓				

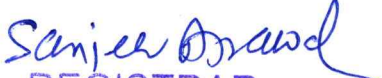
2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 72
2. Teachers with Ph.D.:- 38
3. Total Students:- 1104
4. Number of ICT Tool Used:- 5

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process	✓				
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	19		✓			
2	Awards	4+8		✓			
3	Resource Mobilization for Research	—			✓		
4	Consultancy	5/0.5		✓			
5	Collaboration/MoUs	5/2		✓			
6	Extension Activities	—			✓		


REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	4			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	25		✓			
	Labs	17		✓			
	Seminar Halls/Auditorium	01		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	—			✓		
3	IT Infrastructure – At Departmental Level	Yes		✓			
4	Maintenance of Campus Infrastructure	Yes		✓			

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 107
2. Total Number of Awards Received by Students:- 8
3. Total Number of Students Progressed to Higher Education:- 94

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations	✓				
5	Placement of outgoing students		✓			
6	Progressed to higher education	✓				
7	Awards/medals won by students for outstanding performance in sports/cultural activities		✓			
8	Alumni Engagement		✓			

Sanjeev Prasad
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	01			✓		
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	01		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	59/186	✓				


 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD


Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	New programmes as per the current demand of the industry should be added.
2 - Teaching Learning and Evaluation	Usage of ICT tools should be encouraged by faculty as well as students.
3 - Research, Innovations and Extension	Faculty members should be inspired for more research and publication.
4- Infrastructure and Learning Resources	Departmental library should be maintained at school level also.
5- Student Support and Progression	More students should be benefited with career guidance programme offered by the school.
6 - Governance, Leadership and Management	More training programmes should be conducted for teaching as well as non-teaching staff.

Santosh Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Available	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


REGISTRAR
IFTM UNIVERSITY
MORADABAD

Observation(s) of Audit Team:

The head of the department should ensure that internships record are updated in the file

Signatures of Audit Team

1. Sanjeev Bawa
2. Anish
3. Anish

Sanjeev Bawa
REGISTRAR
IFTM UNIVERSITY
MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: School of Computer Science & Applications

Academic Year: 2021-22

Audit Scheduled Date: August 23, 23, 24; 2022

Members of Audit Team:

S.N.	Name of Member	Designation
1	Dr. Sanjeev Agarwal	Registrar
2	Dr. Anil K. Mishra	DSW
3	Dr. R. K. Yadav	Director- IQAC

Sanjeev Agarwal
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 4
2. Number of new programme added:- —
3. Number of courses:- 227
4. Number of VAC programme:- 2
5. Number of students undergoing project:- 415

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development		✓			
2	Academic Flexibility	✓				
3	Curriculum Enrichment	✓				
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 48
2. Teachers with Ph.D.:- 10
3. Total Students:- 976
4. Number of ICT Tool Used:- 7

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process		✓			
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms	✓				
6	Student Performance and Learning Outcomes		✓			

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	26		✓			
2	Awards	14		✓			
3	Resource Mobilization for Research	—			✓		
4	Consultancy	16/5.21	✓				
5	Collaboration/MoUs	11/1	✓				
6	Extension Activities	2		✓			

Sangeeta Arora
REGISTRAR
IFTM UNIVERSITY
MORADABAD

7	Patents	49	✓				
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities						
	Classrooms	17		✓			
	Labs	06	✓				
	Seminar Halls/Auditorium	02		✓			
2	Library as a Learning Resource – Departmental Library – Number of books	01		✓			
3	IT Infrastructure – At Departmental Level	Yes	✓				
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

- Total number of Students Placed:- 237
- Total Number of Awards Received by Students:- nil
- Total Number of Students Progressed to Higher Education:- 88

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students		✓			
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

Sanjeev Bhand
REGISTRAR
IFTM UNIVERSITY
MORADABAD

6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	5		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	3		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	48/83	✓				

Sanjeev Arora
 REGISTRAR
 IFTM UNIVERSITY
 MORADABAD

Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	New programmes should be added as per requirements or demands of the current scenario.
2 - Teaching Learning and Evaluation	Faculty should try to complete their Ph.D. degree as early as possible. E content development should be promoted.
3 - Research, Innovations and Extension	MoUs should be signed with national / international reputed companies for improvement or benefit of the department.
4- Infrastructure and Learning Resources	Xerox facility should be available at the department. Boys common room should also be maintained.
5- Student Support and Progression	Career guidance should be done so that more number of students are benefited by it.
6 - Governance, Leadership and Management	Faculty members should be motivated to bring external funding for the school.

Sanjeev Bawa
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Available	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
Xerox Facility	Yes	
Drinking Water Facility with RO	Yes	
Girls Common Room	Yes	
Boys Common Room	Yes	
Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	


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Observation(s) of Audit Team:

The medical box available in the department should be checked and maintained time to time to ensure availability of non-expired items.

Signatures of Audit Team

1. Sanjeev Sawaf
2. Arish
3. Deepak

Sanjeev Sawaf
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MORADABAD

IFTM UNIVERSITY MORADABAD
ACADEMIC ADMINISTRATIVE AUDIT

Name of School: *School of Social Sciences*

Academic Year: *2021-22*

Audit Scheduled Date: *August 22, 23, 24; 2022*

Members of Audit Team:

S.N.	Name of Member	Designation
1	<i>Dr. Sangeet Aggarwal</i>	<i>Registrar</i>
2	<i>Dr. Anil K. Mishra</i>	<i>DSM</i>
3	<i>Dr. R. K. Yadav</i>	<i>Director- IQAC</i>

Sanjeev D. Singh
REGISTRAR
IFTM UNIVERSITY
MORADABAD

PART A – ACADEMIC AUDIT

1 – CURRICULAR ASPECT

1. Number of Programme:- 16
2. Number of new programme added:- -
3. Number of courses:- 621
4. Number of VAC programme:- 6
5. Number of students undergoing project:- 546

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Curriculum Design and Development		✓			
2	Academic Flexibility	✓				
3	Curriculum Enrichment	✓				
4	Feedback System	✓				

2 – TEACHING LEARNING AND EVALUATION

1. Total Teachers:- 71
2. Teachers with Ph.D.:- 22
3. Total Students:- 1155
4. Number of ICT Tool Used:- 5

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Student Enrolment and Profile		✓			
2	Catering to Student Diversity		✓			
3	Teaching-Learning Process		✓			
4	Teacher Profile and Quality	✓				
5	Evaluation Process and Reforms		✓			
6	Student Performance and Learning Outcomes	✓				

3 – RESEARCH, INNOVATIONS AND EXTENSION

S.No.	Description	Nos. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Research Publications	51		✓			
2	Awards	18		✓			
3	Resource Mobilization for Research	-			✓		
4	Consultancy	-			✓		
5	Collaboration/MoUs	1		✓			
6	Extension Activities	-			✓		

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7	Patents	-			✓		
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4 – INFRASTRUCTURE AND LEARNING RESOURCES

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Physical Facilities			✓			
	Classrooms	25		✓			
	Labs	03		✓			
	Seminar Halls/Auditorium	NA			✓		
2	Library as a Learning Resource – Departmental Library	-			✓		
	– Number of books						
3	IT Infrastructure – At Departmental Level	Yes-	✓				
4	Maintenance of Campus Infrastructure	Yes	✓				

5 – STUDENT SUPPORT AND PROGRESSION

1. Total number of Students Placed:- 93
2. Total Number of Awards Received by Students:- nil
3. Total Number of Students Progressed to Higher Education:- 106

S.No.	Description	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Students benefited by career counseling and guidance for competitive examinations as offered by the Institution		✓			
2	Capacity development and skills enhancement initiatives are undertaken by the institution		✓			
3	Redressal of student grievances including sexual harassment, etc		✓			
4	Students qualifying in state/ national/ international level examinations			✓		
5	Placement of outgoing students			✓		
6	Progressed to higher education		✓			
7	Awards/medals won by students for outstanding performance in sports/cultural activities			✓		
8	Alumni Engagement		✓			

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6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.No.	Description	No. (if applicable)	Highly Satisfied	Satisfied	Average	Dis-satisfied	Highly Dissatisfied
1	Teachers provided with financial support to attend conferences /workshops and towards membership fee of professional bodies.	12		✓			
2	Professional development / administrative training Programmes organized for teaching and non teaching staff	23		✓			
3	Teachers undergoing Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).	68/136	✓				

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Observation(s) of Audit Team:

Criterion Point	Observation
1- Curricular Aspect	New programmes should be added. Online courses like SWAYAM should be promoted.
2- Teaching Learning and Evaluation	LCD projection system should be available in the school.
3- Research, Innovations and Extension	Faculty members should be motivated for research.
4- Infrastructure and Learning Resources	Facility of departmental library should be maintained. Seminar halls/ auditoriums should also be provided for smooth functioning.
5- Student Support and Progression	Students should be motivated to prepare and qualify competitive examinations.
6- Governance, Leadership and Management	Teachers should be encouraged to bring external funds.

Sonjeev Dwarf
REGISTRAR
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PART B – ADMINISTRATIVE AUDIT

Utilities/ Essentials	Available (Nos. If applicable)	Not Available
Attendance Register	Maintained	
White/ Chalk Board	Yes	
Lighting, Fans and ACs	Yes	
LCD Projection System	Yes	
Furniture	Yes	
Time Table (As per Curriculum)	Yes	
Resources		
	Appropriate	Not Appropriate
Subject Teacher Allotments as per scheme	Available	
Class Coordinator	Allotted	
Mentor-Mentee Allocation	Available	
Relevant Past Records		
	Available	Not Available
Results	Yes	
Analysis of the Results	Yes	
Record of Student's Achievements	Yes	
Record of Internships	Yes	
Record of Industry Visits	Yes	
Record of Invited Talks/ Seminars	Yes	
Other Facilities		
	Available (Nos. If applicable)	Not Available
CCTV Security	Yes	
Fire Extinguisher/Fire Alarm	Yes	
Medical facility	Yes	
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Girls Common Room	Yes	
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Lifts/Ramp	Yes	
Office	Yes	
Faculty/Staff rooms/Director Room	Yes	
Computer lab(s)	Yes	
Board Room	Yes	
Examination Control Room	Yes	
Printers	Yes	
Toilets (Students & Faculty Both)	Yes	

Sanjeev Arora
REGISTRAR
IFTM UNIVERSITY
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Observation(s) of Audit Team:

The two systems sent for maintenance should be repaired and reinstalled back in the department soon.

Signatures of Audit Team

1. Sanjeev Oswal
2. Anish
3. Dipankar

Sanjeev Oswal
REGISTRAR
IFTM UNIVERSITY
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