

2017- 18

ACTION TAKEN REPORT



Pharmacy Academy

**IFTM UNIVERSITY**

*Soniew Dorauf*  
REGISTRAR  
IFTM UNIVERSITY  
MORADABAD

**TEACHER'S FEEDBACK ANALYSIS FORM – I****ACTION TAKEN REPORT**

ISSUE RAISED	ACTION TAKEN
1. Cleanliness of staff toilets 2. Departmental library 3. Staff Canteen 4. Stress environment and behavior of teaching staff for teaching staff are identified as areas of concern.	1. Cleanliness of the Infrastructural facilities, such as teacher's rooms, class rooms, laboratories and toilets are available in the entire building of the pharmacy academy.. 2. Provision of departmental library is made with proper lightening and the register for log entry was made available. 3. The lab technicians were asked to have the chemicals required for experiment one day before and for the same, store in charge was handed over the responsibility. 4. The need for Computer Lab has been communicated to the management. The computer lab was created with up to date configuration of computers. 5. School recognized the need to introduce de-stressing sessions for the teaching staff. In the chairmanship of Director, session was organized to live stress free.

**STUDENT'S FEEDBACK ANALYSIS FORM – II (A)****ACTION TAKEN REPORT**

ISSUE RAISED	ACTION TAKEN
Preparation of Teachers before coming to class.	The teachers were advised to strengthen the areas of concern highlighted in the student feedback report.

**STUDENT'S FEEDBACK ANALYSIS FORM – II (B)****ACTION TAKEN REPORT****Infrastructure and facilities**

Issues raised	Action Taken Report
1. Photocopier should be available in school. 2. Cleaning of watercooler should be done at periodically.  3. Sports facilities should be improved e.g., indoor basketball and badminton	1. One photocopier was procured and placed at predefined place for routine use. 2. Office assistant was asked to call the concerned staff and to ensure the cleaning of watercooler at daily basis and the servicing was ensured at every 30 days. The records were also maintained for the same. 3. The requirement has been communicated to the teacher in-charge of sports,



<p>court should be prepared.</p> <p>4. More toilets should be constructed for girl students.</p> <p>5. Professional sports coaches should be arranged.</p> <p>6. More digitally equipped lecture halls should be prepared.</p>	<p>Director and the management committee.</p> <p>4. Efforts are being made to engage Alumni, members of the community and relatives of ex-employees to arrange the funds necessary sports facilities, digitally equipped lecture halls and girls' toilets.</p> <p>5. The sport instructor was instructed to fix a time in sports ground.</p> <p>6. Director shared the message that Smart class room may be prepared which will assist in teaching and learning process. LCD projector was fixed in the seminar hall.</p>
--	---

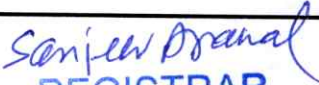
**Learning environment**

<b>Issues raised</b>	<b>Action Taken Report</b>
<p>1. More books and journals should be available in the library.</p> <p>2. All classes should not have whiteboards since chalk boards have lesser reflection and are easier to read.</p> <p>3. Measures should be taken to reduce noise from passage of Vehicles and students.</p>	<p>1. The demand for additional books and journals has been passed to the management committee. The School committee has proposed the agenda in BOS for purchase of additional books and journals in the next academic session.</p> <p>2. The project of replacing black boards with white boards has been put on hold until further feedback is available from teachers and students.</p> <p>3. Certain precautionary measures have been recommended to reduce some noise. Timetable in-charge shall be requested to make suitable adjustments in classroom allocation.</p>

**Curriculum**

<b>Issues Raised</b>	<b>Action Taken Report</b>
<p>1. Some courses e.g, Value added Course should be added to curriculum.</p> <p>2. More new elective courses should be introduced as add on optional courses.</p> <p>3. There should be revamping of the syllabus.</p>	<p>1. Teachers have been advised to spend more time on topics deemed to be added in course. The Value added Course were prepared and put in BOS for approval.</p> <p>2. Faculty of pharmacy prepared the draft guidelines, preamble and ordinance for permission to run value added courses.</p> <p>3. The issue has been discussed in teachers' groups and revamping of the syllabus was done with an aim to revise the syllabus which will meet the need of hour.</p>

<b>STUDENT'S FEEDBACK ANALYSIS FORM – II (C)</b>	
<b>ACTION TAKEN REPORT</b>	
<b>Issue Raised</b>	<b>Action Taken</b>

  
**REGISTRAR**  
**IFTM UNIVERSITY**  
**MORADABAD**

1. Students suggested increasing the number of visits to pharma industries.
2. Students suggested purchasing of upgraded instruments and equipment in different laboratories.
3. Students also suggested to purchase of new books as per the new syllabus prescribe by PCI and journals in the library.

1. Request was communicated to the authorities to increase the industrial visits for students.
2. It is communicated to the authorities to take the necessary action.
3. The demand for new books as per change in syllabus and journals has been passed to the management committee.

**ALUMINI FEEDBACK ANALYSIS FORM – III**

**ACTION TAKEN REPORT**

<b>Issue Raised</b>	<b>Action Taken</b>
<ol style="list-style-type: none"> <li>1. Career counseling and guidance</li> <li>2. Hostel facility.</li> <li>3. Training and Placement issues were raised.</li> </ol>	<ol style="list-style-type: none"> <li>1. Career counseling and guidance was given to all students as foundation and advanced course.</li> <li>2. Hostel facility was improved</li> <li>3. Training and Placement was regularly monitored for final year and passed out students.</li> </ol>

**EMPLOYER'S FEEDBACK ANALYSIS FORM – IV**

**ACTION TAKEN REPORT**

<b>Issue Raised</b>	<b>Action Taken</b>
<ol style="list-style-type: none"> <li>1. Lacking leadership and extra responsibility.</li> <li>2. General Communication Skill are week</li> <li>3. Professional development courses</li> </ol>	<ol style="list-style-type: none"> <li>1. Personality development measures are taken for all round development of student</li> <li>2. Soft Skill classes are managed for students</li> <li>3. Professional Skill and Value based courses were approved in BOS and were implemented.</li> </ol>

**PARENT'S FEEDBACK ANALYSIS FORM – V**

**ACTION TAKEN REPORT**

<b>Issue Raised</b>	<b>Action Taken</b>
<ol style="list-style-type: none"> <li>1. Training and Placement issues were raised</li> <li>2. Career counseling and guidance</li> <li>3. Professional development courses</li> <li>4. Curriculum improvement</li> </ol>	<ol style="list-style-type: none"> <li>1. Training and Placement was regularly monitored for final year and passed out students.</li> <li>2. Career counseling and guidance was given to all students as foundation and advanced course.</li> <li>3. Professional Skill and Value based courses were approved in BOS and were implemented.</li> <li>4. Curriculum improvement was discussed in BOS.</li> </ol>