

2017-18

ACTION TAKEN REPORT



SCHOOL OF SOCIAL SCIENCE
IFTM UNIVERSITY, MORADABAD

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Action taken report based on Students' Feedback

(FORM II A& II B)

Feedback	Action Taken
<ol style="list-style-type: none">1. More books and journals should be available in the library.2. Reading Space in the libraries should be increased.3. Equipment should be in working condition.4. Toilets should be cleaned on daily basis.5. Classrooms must be cleaned regularly.6. The result of the exams must be displayed timely.7. The placement facility should be provided for all the students of all courses.	<ol style="list-style-type: none">1. The demand for additional books and journals has been passed to the management committee. The management committee has promised to arrange the necessary funds to appoint additional books and journals in the next academic session. The library in charge is being talked about it.2. The authorities have been talked about the same to make the library spacious.3. The lab in charge has been informed to see that equipment is well maintained so that they it might not hamper the studies of the studies.4. Efforts are being made that toilets are been clean and maintained.5. The teacher is made in charge to look that classrooms are being cleaned daily.6. The exam coordinators have been conveyed so that the problem can be resolved.7. The placement cell has been informed about it and coordinators of placement cell to look and make sure that the opportunities of placement have been provided.

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Action taken based on Students' Feedback Form -II C

Feedback	Action Taken
<ol style="list-style-type: none">1. More new elective courses should be introduced as add on optional courses.2. Skill development and job-oriented courses were requested.3. Practical aspect of the subject should be due importance.4. More books should be available in library.5. Practical aspect should be such that benefits the daily life.	<ol style="list-style-type: none">1. School of Social Sciences is applying for permission to run value added courses.2. The curriculum of the vocational courses was restructured to meet the student's demands and number of classes increased.3. The timetable committee has been conveyed via head to increase the practical classes.4. The librarian has been talked regarding the same.5. The concerned authorities were conveyed as per the feedback to provide

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Action taken based on Parents' Feedback

Suggestion	Action taken
<ol style="list-style-type: none">1. Some more scope of practical knowledge must be provided by field study.2. Some more activities and programs should be there where exposure to students should be provided to enhance their hard and soft skills.3. Parents suggested increasing the hostel facilities.4. Some more facilities can be increased so that overall impression can be improved.	<ol style="list-style-type: none">1.The concerned head has been talked about it so that more opportunities to provide practical knowledge can be provided.2.The concerned persons have been talked about so that opportunities can be given to develop their hard and soft skills.3. Authorities have conveyed to improve and increase the hostel facilities.4.Authorities concerned have been conveyed about the same.

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Action taken based on Teachers' Feedback

Suggestions	Action Taken
1. Some topics related to the need base should be included.	1. The head of the concerned subject talked about it to add new topics that are need-based.
2. More books should be available in the library.	2. Librarian has been talked to make arrangements for more books.
3. A sufficient number of optional papers should be there.	3. The head of the department has been talked to provide a variety of optional subjects.
4. Some new techniques should be formulated to assess the students.	4. Freedom must be provided to the teachers to adopt new strategies to assess students.
5. Ample Reference material should be provided	5. Heads have been conveyed the same.

Conclusion

The data was analyzed and action was taken for the same. Thus it can be concluded that overall it is excellent. However, weaknesses in the various aspects of teachers have been highlighted which were communicated to the teachers by their respective HODs. In order to bring about the improvement, the areas to be strengthen were brought into the knowledge of the teachers and consequently were advised how the improvements could be brought in respective areas. Steps were also taken to make changes in the curriculum as per the suggestions of stakeholders. Similarly, other facilities were also tried to improved and consequently measures were brought into the action.

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